<div align="center">**REDDITCH BOROUGH COUNCIL**</div>

EXECUTIVE COMMITTEE   Date : March 24th 2020

Report Title: Members' ICT Policy and Bring Your own Device Policy

Relevant Portfolio Holder	Cllr Mike Rouse
Portfolio Holder Consulted	Yes
Relevant Head of Service	Deb Poole – Head of Transformation & OD
Ward(s) Affected	N/A
Ward Councillor(s) Consulted	N/A
~~Key Decision~~ / Non-Key Decision	

1.   SUMMARY OF PROPOSALS

1.1   Members are asked to consider a change to the Member ICT Policy that covers their ability to access electronic information. The proposed policy offers three options for the type of equipment available to provide this access, each has its own financial implications.

2.   RECOMMENDATIONS

The Executive Committee is asked to RECOMMEND

2.1   That the proposed Member ICT Policy be agreed and implemented for all Members and that the options within it are made available to Members.

2.2   That the proposed Member ICT Bring Your Own Device Policy be agreed and implemented.

2.3   That Members choose the appropriate individual option for themselves from the policy.

3.   KEY ISSUES

Options and Financial Implications

3.1   Option One - has no additional financial implications as it is the same as currently provided.

3.2   Option Two - has no additional financial implications as licenses for Members are already available. There would also be some potential savings if Councillors decided to use their own equipment, as the Council would not incur any costs to provide hardware.

Legal Implications

3.3   None.

EXECUTIVE COMMITTEE   Date : March 24th 2020

Service / Operational Implications

3.4   The current Member ICT Policy restricts Members to using a Council provided IPad to access electronic information. Whilst this is sufficient for many Members, some have found it restrictive, particularly if they require access to the additional functionality provided by other equipment. The introduction of a 'Bring your Own Device' option, is provided to assist with resolving this issue.

3.5   The policy outlines two options for Members to select from, depending on their individual ICT equipment needs. These options are:-

Option One
The Authority will provide an Apple iPad that is technically secure, to enable Councillors to access corporate email, corporate calendars, the Modern.Gov application, MS Office suite and any necessary documents. Additional security may be added at a future date to ensure compliance with any new Public Services Network policy requirements.

Option Two
The Council will provide technically secure Blackberry Software to enable Councillors to access corporate email, corporate calendars and any necessary documents stored on the Councils network. The software would be installed on the Councillors own Android or Apple device which would not be owned by the council.

Customer / Equalities and Diversity Implications

3.7   None.

4.   RISK MANAGEMENT

4.1   There is a risk that a separate future capital bid for additional equipment may be unsuccessful. Therefore, no budget would be available to pursue Option Two (see above) If this were to happen, Option Two would be removed from the policy.

5.   APPENDICES

None

6.   BACKGROUND PAPERS

None

EXECUTIVE COMMITTEE   Date : March 24th 2020

7.   KEY

None

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